BOLING INDEPENDENT SCHOOL DISTRICT

PO BOX 160 ● 301 TEXAS AVENUE ● BOLING TX 77420
PH: 979.657.2770 ● FX: 979.657.3265 ● WEBSITE: www.bolingisd.net
An Equal Opportunity Employer

EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

PERSONAL DATA

Date of Application: _____

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home/Cell Number(s): _____ Work Number: _____

Name used on records if different from present name: _____
(To be used for reference checks)

POSITION DATA

Position for which you are applying: _____
Credentials included with application

☐ Resume ☐ All teaching and professional certificates (front & back, if appropriate) ☐ All transcripts showing degrees

Former Boling ISD Employee: ☐ Yes ☐ No If yes, give dates of employment: _____

CERTIFICATION

Type of Certificate held now

☐ None ☐ Valid Texas ☐ Valid Other State ☐ Emergency (Texas)

☐ Texas one-year certificate - Exp. Date: _____ ☐ Texas temporary administrative - Exp. Date: _____

Areas of Specialization

☐ Administrator ☐ Superintendent ☐ Principal ☐ Mid-Management Administrator ☐ Elementary - Area of Specialization: _____ ☐ Librarian ☐ Counselor ☐ Nurse ☐ Visiting Teacher

☐ Secondary (junior & senior high) _____ ☐ All Level Art ☐ All Level Health & PE

☐ All Level Music ☐ Special Education (specify): _____ ☐ Vocational (specify): _____

☐ Supervisor ☐ Others (specify): _____

EDUCATION/TRAINING

Schools Attended: List all applicable information

Name of School and Location	Dates of Attendance	Course of Study Major/Minor Fields	Diploma, Degree, or Certificate	Year Graduated

TEACHING EXPERIENCE

List teaching experience beginning with most recent years (Attach additional sheets if necessary)

Name of School & Location	Type of Assignment	Dates Taught	Reason for leaving

Total creditable years _____ (Full-time teaching in college, public school, or in an accredited private school is creditable.)

OTHER WORK EXPERIENCE

Please provide a complete listing of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Please attach resume, if available.

School District/Firm Name	Position/Title	Dates Employed	Reason for Leaving

PROFESSIONAL DATA

Publications/Articles:

_____

_____

Seminars/Workshops Conducted:

_____

_____

Other Related Professional Activities:

_____

_____

GENERAL INFORMATION

Do you have any physical or health impairments that would limit your ability to perform the job(s) for which you are applying? ☐ Yes ☐ No If yes, please explain: _____

Do you have a relative who is either a member of the Boling ISD Board of Education or who is employed in any capacity in the Boling ISD? ☐ Yes ☐ No If yes, please give the name of relative, relationship, and position held:

_____

Have you ever been convicted of a felony or offense involving moral turpitude and/or received probation or deferred adjudication? ☐ Yes ☐ No If yes, please explain:

_____

(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

EMPLOYMENT REFERENCES

Please list below references who may be contacted regarding your work history

Full Name of Reference	School District/Firm Name	Mailing Address	Position/Title	Area Code/Phone #

PERSONAL STATEMENT

Please make a statement in your handwriting concerning your reasons for desiring a position with the Boling ISD.

VERIFICATION

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge.

I understand that the district is required by Texas Education code 22.083 to obtain criminal history record information on applicants for employment.

I understand that, if employed, failure to disclose conviction for a felony or for an offense involving moral turpitude may be considered sufficient cause for dismissal.

Furthermore, this application becomes the property of the district that reserves the right to accept or reject it.

Signature of Applicant

Date

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CRIMINAL HISTORY BACKGROUND CHECK CONSENT FORM

The Boling Independent School District is authorized by state law (Texas Education Code §22.083) to obtain criminal history record information on applicants being considered for employment with the District or individuals who intend to serve as volunteers for the district. The information requested below is necessary to obtain criminal history record information. Please provide a copy of your driver's license.

PLEASE PRINT

Name _____ _____ _____

Last **First** **Middle**

Date of Birth ____/____/____ **Gender** ☐ **Male** ☐ **Female**

Driver's License Number _____ **Expiration Date** _____

Have you ever been convicted of a felony or offense involving moral turpitude and/or received probation or deferred adjudication? ☐ **Yes** ☐ **No**

If yes, please explain:

_____

_____

Please check the position you are applying for:

☐ Employee

☐ Substitute

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge. I understand that the information will be used solely for the purpose of obtaining criminal history record information. This form will be filed in the office of Human Resources.

_____ _____

Signature Date

DISTRICT USE ONLY:

The criminal history record was obtained for the individual listed above and has been:

☐ **Approved** ☐ **Approved (with limited access)** ☐ **Denied**

_____ _____

Authorized Signature **Date**