

# **Boling High School**



## **Student Handbook 2017-2018**



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## ADMINISTRATION

BOLING INDEPENDENT SCHOOL DISTRICT IS GOVERNED BY SEVEN TRUSTEES ELECTED BY THE PEOPLE. THE TRUSTEES SELECT THE SUPERINTENDENT, WHO SELECTS THE PRINCIPALS OF EACH SCHOOL. THE PRINCIPALS RECOMMEND THE TEACHERS TO THE SUPERINTENDENT, WHO, IN TURN, RECOMMENDS THEM TO THE TRUSTEES.

### BOARD OF TRUSTEES

Mr. Donald Sciba, President  
 Mr. Seferino Jimenez, Vice President  
 Mr. Jerry Svatek, Secretary  
 Mr. Russell Hubenak, Assistant Secretary  
 Mr. Shawn Chilek  
 Mrs. Ramona Petrosky  
 Mr. David Rolf

### ADMINISTRATIVE STAFF

Mr. Wade Stidevent, Superintendent-----	657-2770
Mr. Bryan Blonar, Assistant Superintendent-----	657-2770
Mr. Keith Jedlicka, Principal-----	657-2816
Mr. Tim Moore, Assistant Principal-----	657-2816

### SPECIAL SERVICES STAFF

Ms. Kendyl Ford-----	Librarian Aide
Mrs. Melanie Schubach -----	Counselor
Mrs. Jo Ann Twardowski-----	Lunchroom Supervisor

### SECRETARIAL STAFF

Mrs. Cherry Page -----	Finance
Mrs. Lindsay Mahalite -----	Administration/Personnel/Cafeteria
Mrs. Holly Page-----	Purchasing/Transportation
Mrs. Jeanine Kutach -----	Payroll Secretary
Mrs. Jackie Hodge-----	Secretary to the Principal
Mrs. Melissa Salas-----	Secretary to the Principal/PEIMS Coordinator

## EQUAL OPPORTUNITY STATEMENT

IT IS THE POLICY OF BOLING INDEPENDENT SCHOOL DISTRICT NOT TO DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, NATIONAL ORIGIN, SEX, OR DISABILITY IN PROVIDING EDUCATION OR PROVIDING ACCESS TO BENEFITS OF EDUCATION SERVICES, ACTIVITIES, AND PROGRAMS, INCLUDING VOCATIONAL PROGRAMS, IN ACCORDANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED; TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972; SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED; AND TITLE II OF THE AMERICANS WITH DISABILITIES ACT.

BOLING INDEPENDENT SCHOOL DISTRICT WILL TAKE STEPS TO ASSURE THAT LACK OF ENGLISH LANGUAGE SKILLS WILL NOT BE A BARRIER TO ADMISSION AND PARTICIPATION IN ALL EDUCATIONAL AND VOCATIONAL PROGRAMS.

FOR INFORMATION ABOUT YOUR RIGHTS OR GRIEVANCE PROCEDURES, CONTACT THE TITLE IX COORDINATOR, WADE STIDEVENT, SUPERINTENDENT (979) 657-2770.

## PRINCIPAL'S MESSAGE

An education of some kind in this day and time is a must, and Boling High School is one big step in your educational process. Our hope is that every student acquires the basic skills he or she needs to achieve his or her maximum potential. Of course our main hope is that every student gains the most knowledge he or she possibly can from each course he or she takes. But we also hope that he or she will learn how to get along with his fellow man, to enjoy life, and to be useful to himself and society.

This handbook has been prepared to acquaint you with the general rules and regulations, the program of studies, and other information of general interest and importance. Learn its contents and encourage your parents to become familiar with it so that they may be able to help you in planning your education. It is the responsibility of both the student and his or her parents to be familiar with the rules in this handbook.

To you belongs the responsibility of making Boling High School what it should be, and to you must go the credit for any success it attains. Please take pride in your school by treating school property with respect and by keeping the campus clean and neat. You can best serve your school and yourself by taking advantage of the educational opportunities offered and by preparing yourself today for tomorrow.

## **STUDENT CODE OF ETHICS**

### **I WILL STRIVE:**

To develop a school loyalty and spirit which will be recognized by everyone with whom I come in contact;

To be known as one whose honor is to be trusted and who is capable of accepting responsibility;

To be a true sportsman; to be able to lose the game but never to lose my smile nor my courage; and not to blame others for my own shortcomings;

To use my opportunity to get an education -- to be best of my ability -- so that I may be better fitted to serve society;

To be able to scorn personal success which I might achieve by taking unfair advantage of my schoolmates;

To make my aim and goal "above average," realizing that the higher one's goal is, the greater is his achievement of success;

To improve myself, increase my efficiency, and enlarge my service to mankind and by doing so attest my faith in the fundamental principles of Good Citizenship -- "Service Above Self;"

To be willing and ready to give my time and services to any worthy person who requests them, or to any cause which may promote the welfare of the school, community, or state, remembering, "He profits most who serves best;"

To believe in the words and worth of the Golden Rule -- "All things whatsoever ye would that men should do unto you, do ye even unto them;"

To achieve these high purposes, realizing that the fulfillment of them will make me an exemplary high school student.

### **NATIONAL PATRIOTISM PROPERLY DISPLAYED:**

The students of Boling High School are expected to show appropriate respect in all activities involving patriotic pride and feeling. In assemblies and on special occasions when patriotic behavior is in order, students are expected to rise for the Pledge and the National Anthem.

Students are also expected to show due respect for both the flags of the United States and of the State of Texas. If the occasion is outdoors, boys are to remove hats if these are worn, and all students are expected to bow heads at appropriate times. In saluting the national flag, the dictates of custom should be followed. No student should become careless in showing respect to these national or state symbols and emblems. At no time should either flag be desecrated in either handling or observance. A display of love for our country is never outdated!

**AMERICAN'S CREED:**

I believe in the United States of America as a government of the people, by the people, and for the people; whose just powers are derived from the consent of the governed; a democracy in a Republic; a sovereign Nation of many sovereign States; a perfect Union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country to love it; to support its Constitution; to obey its laws; to respect its flag; and to defend it against all enemies.

**PLEDGE TO THE FLAG:**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**"THE STAR-SPANGLED BANNER"**

Oh! say, can you see, by the dawn's early light,  
What so proudly we hailed at the twilight's last gleaming?  
Whose broad stripes and bright stars, thro' the perilous fight,  
O'er the ramparts we watched were so gallantly streaming?  
And the rockets' red glare, the bombs bursting in air,  
Gave proof thro' the night that our flag was still there.  
Oh! say, does that star-spangled banner yet wave  
O'er the land of the free and the home of the brave?

**COLORS AND EMBLEM OF BOLING HIGH SCHOOL:**

The colors of Boling High School are green and white. They are used in all letters given by the school and in the uniforms worn by the various athletic teams, band, and other groups associated with the school.

The emblem of the school is a bulldog, and competitive groups representing the school are known as the BULLDOGS.

## THE ALMA MATER OF BOLING HIGH SCHOOL

All hail to Boling High School  
Our hats are off to you.  
Forever you will find us  
So Loyal and so true.  
A firm and fervent spirit,  
We'll have eternally,  
All honor to the school we love,  
And here's a toast to you.

## FIGHT SONG

It's all for Boling's honor  
And for Boling's fame.  
For the dear old high school  
We'll fight to win this game;  
And when the game is over  
We'll go marching forward  
For the white and green.  
We'll ever be loyal  
To the BULLDOG team!

## THE SPORTSMAN'S CODE:

I shall consider all opponents as guests and treat them with all of the courtesy and respect due friends and guests.

I shall accept without question all decisions made by game officials.

I shall never hiss or boo a player or official.

I shall never utter abusive or irritating remarks on the field of play or from the sideline.

I shall applaud opponents, as well as fellow students, who make outstanding plays or who exhibit good sportsmanship.

I shall seek to win -- but only by fair and lawful means, according to the rules of the game.

I shall win without boastfulness and lose without excuse.

I shall show disdain for any unsportsmanlike conduct on the part of any fellow player or fan.



## ATTENDANCE

Attendance is very important. State funds are based on average daily attendance and not on average enrollment. It is, therefore, highly essential that attendance be regular. No student can do his/her best and make satisfactory progress and be irregular in attendance.

**Section 25.085, Texas Education Code**, provides for compulsory school attendance as follows: Every child in this State who is 6 years of age or less than 6 years and has previously been enrolled in the first grade, and who has not completed the academic year in which his 18th birthday occurred shall be required to attend the public schools in his residence, or in some other district to which he may be transferred, for the entire regular school term of the district in which said child attends school.

**Section 25.095, Texas Education Code**, provides for compulsory school attendance as follows: The child resides within the District and is regularly enrolled at a school within the District. If the child has failed to attend school for three or more days, or parts of days, within a four week period; or ten or more days, or parts of days, within a six month period, and no reason for the absences has been provided to the District by the parent or person standing in parental relation to the child and the absences are unexcused, then charges may be filed with the Precinct One Justice Court.

The Texas Education Code **25.092** (excerpted), Minimum Attendance for Class Credit, states that a child required to attend school may be excused for temporary absence resulting from any cause acceptable to the teacher, principal, or superintendent of the school in which the child is enrolled. For students in grades eight and below, absences may be aggregated on the basis of a scholastic year. For students in grades 9-12, absences may be aggregated on the basis of a semester (traditional, condensed, accelerated, block, etc.) or a scholastic year. Schools can accept extenuating circumstances for minimum attendance for class credit. Schools can also accept decisions of attendance committees, make-up, or excused absences when considering driver license eligibility. Summer school does not count as make-up time for attendance purposes unless the attendance committee makes summer school attendance a part of a student's plan to make up days missed.

### ATTENDANCE POLICY DEFINITIONS:

Excused: When a student is absent and covered by any of the following: doctor's excuse, funeral, college entrance exam, Court appearance, or a school related absence. A note must be brought within 3 days of the absence or the absence will be recorded as unexcused. Notes will not be accepted after 3 days.

Unexcused: The student is absent and the reason is not covered under the excused definition.

Truancy: The student is absent without the knowledge and consent of the parents or the school. This includes being on campus but not in class. This type of absence is subject to disciplinary action.

Pre-arranged: Student knows beforehand that he will be required to be absent; that is, to work, to leave town with family, etc. With parent permission (note) student obtains "pre-arranged" absence form from attendance clerk in Principal's Office.

1. "Pre-arranged" form is to be signed by all of the student's teachers.
2. If a student's grades are not passing in a subject, the teacher may refuse to sign; therefore, the absence will not be excused in that class.

3. Pre-arranged absences must first be approved by the teachers involved, then final approval will be made by the Principal. Students who pre-arrange must sign out in the Principal's Office on the sign-out sheet, if leaving during the school day.
4. Emergency pre-arranged absences may be made by phone provided a parent or guardian contacts a Principal.

**MINIMUM ATTENDANCE POLICY:**

To receive credit in a class, a student is expected to attend at least 90 percent of the days the class is offered. The actual number of days a student must attend in order to receive credit will vary, depending on whether the class is for a semester or a full year. A student who attends fewer than 90 percent of the days the class is offered cannot receive credit for the class unless the attendance committee finds that the absences are the result of extenuating circumstances.

When returning to school after an absence, a student must bring a note, signed by the parent that describes the reason for the absence; notes signed by the student, even with the parent's permission, will be considered forgery and the student will be disciplined.

The District accepts the following as extenuating circumstances for the purpose of granting credit for a class:

1. An excused absence based on personal sickness, sickness or death in the family, quarantine, weather or road conditions making travel dangerous, any other unusual cause acceptable to the Superintendent, teacher, or principal.
2. Days of suspension
3. Participation in court proceedings or child abuse/neglect investigation.
4. A migrant student's late enrollment or early withdrawal.
5. Days missed as a runaway.
6. Completion of a competency-based program for at-risk students.
7. Late enrollment or early withdrawal of a student under Texas Youth Commission.
8. Teen parent absences to care for his or her child.
9. Participation in a substance abuse rehabilitation program.
10. Homelessness, as defined in federal law.

If the attendance committee finds there are no extenuating circumstances for the absence or if the student does not meet the conditions set by the committee to earn or regain credit, the student will not receive credit for the class. If a petition for credit is denied, the student or parent may appeal the decision to the Board of Trustees by completing a written request to the Superintendent.

The District provides these alternatives for a student to make up work or regain credit lost because of absences: [See also: Board Policy FEC (Local)]

1. Saturday school
2. Complete additional assignments, as specified by the committee.
3. Take an examination to earn credit in accordance with Board Policy EEJA.

**IN-SCHOOL ILLNESS:**

If a student wishes to go home, parents must be contacted before the student will be allowed to go home. The Principal will determine whether the child should be referred to the school nurse for appropriate action. If the child is referred to a physician for emergency care and the parents cannot be reached, the physician designated as the family physician will be engaged. The parents of the child will be responsible for all fees and charges related to emergency medical care.

**ADMIT SLIPS:**

Students must have a parent or guardian send a note for admission before or after being absent from school. This excuse must include the student's name, date of absence, and reason for their absence. **Your absence will be unexcused if a note is not received within 3 days of the absence.** Upon arrival at the school campus, a student who has been absent shall secure an admission slip from the Principal's office. The admission slip must be received before the 7:55 bell. Teachers will not admit to class a student who has been absent without an admission slip.

**TARDINESS:**

All students are required to be in their seats and ready for class to begin when the tardy bell rings. Excessive tardies will result in disciplinary action. See tardy policy for details.

**HALL PASSES:**

Any time during the school day that a student must be in the hall, he will be required to have a written permit obtained from the teacher giving him permission to be in the hall. The student must be able to account for his actions to any teacher that asks.

**VISITORS ON CAMPUS:**

Parents are invited to visit the school at any time. Appointments to visit teachers should be made in advance. All visitors must come to the Principal's office and get permission to be on campus. Any request for persons other than parents will not be granted without good cause.

**MAKE-UP-WORK:**

If a student is absent, the work missed may be made up. It is the student's responsibility to arrange with the teacher to make up all work missed. If the student was present to receive an assignment and then is absent on the day it is due, the assignment is automatically due on the day the student returns to school. Any work assigned during the days of the student's absence is **due within three days of his/her return to school.** Work missed due to an unexcused absence is **due within three days of his/her return to school.** Students who miss school due to school related absences may get assignments from the teachers before they leave. Work received before the absence is due on return. All assignments received after a school related absence is **due within three days of return to school.** Remember! Successful work can be accomplished only by regular attendance.

**LEAVING SCHOOL CAMPUS:**

When a pupil comes on the campus, he becomes the responsibility of the school. Thus, pupils are not permitted to leave the school grounds during the school day without direct permission from the Principal. Leaving school grounds without properly checking out in the office may result in an assignment to ISS. All students must have parent permission to leave the campus.

**PERFECT ATTENDANCE AWARDS:**

Students with perfect attendance for all periods for the first five six weeks will be recognized at the academic banquet.

**UNSCHEDULED EARLY RELEASE:**

Occasionally, unforeseen weather conditions or other emergencies make it necessary to release students early, without prior notice to parents or guardians. Due to the confusion such a release causes, it would only be done as a last resort. However, if in the judgment of the superintendent, it would be unsafe for our students to remain in school for the full day, such an early release may be initiated.

If you have any special instructions regarding the pick up or delivery of your child on unscheduled early release days, please contact your child's school office for information. Otherwise, the bus will deliver them to their normal bus stop, only earlier.

## **CLUBS AND ORGANIZATIONS**

### **CLUB ACTIVITIES AND CLASS MEETINGS:**

The student activity program has been designed to serve as a laboratory for civic education. The activities are vital in the overall school program. Every student should affiliate himself with at least one activity while in school. When an employer secures information for prospective employees, the students' participation in activities ranks highly.

Officers of all clubs must have an overall grade average of 80 for the previous year. Clubs will meet according to the schedule posted by the Principal.

### **CLUB PROJECTS:**

Money making activities by a club must be approved and scheduled by the Principal. All clubs are limited to two major money making activities per year. Clubs are encouraged to use their money in school, community, or club activities or projects. Using club funds to buy meals for members is discouraged.

### **REQUIREMENTS FOR OFFICE HOLDERS:**

1. A new student must be a member of the Boling High School Student Body for 30 calendar days in order to hold either an elective or appointive office.
2. All offices of honor and trust shall be filled by students who maintain an overall grade average of 80 or better for the current year.
3. Students holding positions of trust and honor must maintain good citizenship. If need be, all offices of trust and honor are subject to review of the Principal and a faculty committee, and, if for a valid reason the committee does not approve an individual, they shall have the prerogative of dismissing that student from office. This committee's decision shall be final.
4. No student shall be denied a position of trust and honor because of race, creed, color, or sex.

### **DETERMINING ELECTION RESULTS:**

1. Organizations will determine their election process. In the event that a run-off is necessary, the top two vote-getters will participate in the run-off.
2. Senior Mosts and Class Favorites will be determined by plurality vote. (Senior Mosts will be determined in the following categories: Best Dressed, Most Talented, Most Likely to Succeed and Cutest Couple).
3. MR./MISS BHS - The purpose of MR./MISS BHS is to recognize one male and one female senior student who best represents Boling High School in character, leadership, scholarship, service and participation in extracurricular activities. Teachers nominate three (3) male and three (3) female students that they feel best represents these characteristics. These are then determined by plurality vote by the entire student body. MR./MISS BHS nominees and the winners are recognized at the JR/SR Prom.

### **ANNUAL:**

The annual is known as the Afterglow and is published annually by an experienced staff selected by the Principal, advisor, and outgoing staff. The Afterglow seeks to present a picture of school life for the year. Pictures in the annual must meet dress code regulations.

### **ART GUILD:**

The BHS Art Guild is open to any high school student that is taking or has taken art and is interested in art related campus and community projects. The Art Guild will host the annual Fine Art Show and promote art education for the general population.

### **FCA (FELLOWSHIP OF CHRISTIAN ATHLETES):**

The FCA is an organization open to all athletes who wish to meet in fellowship for Christian activities.

### **FFA:**

The FFA is open to all students who are taking or have taken agriscience classes. It is designed to give students an opportunity to participate in various projects, contests and events that will help them in all facets of their lives.

**FCCLA:**

The FCCLA is open to all students who are taking Family and Consumer Science or have taken Home Economics.

**LIBRARY CLUB:**

The Library Club is open to any Boling High School student interested in the library. This club provides an opportunity for individuals to work together toward making the library and school a more meaningful part of their lives.

**NATIONAL HONOR SOCIETY:**

The National Honor Society, a national high school organization, gives recognition to outstanding students on basis of their Character, Scholarship, Leadership, and Service. Candidates for membership are selected by the faculty committee. To be eligible a student must have an overall Honor Point of 3.9 and if inducted maintain a 3.9 average each grading period. Membership in the National Honor Society is NOT based on popularity. Membership is based on quantified accomplishments in character, leadership, service and scholarship. All students with a 3.9 grade point average are invited to apply for membership. (See Principal for a copy of the application) Students who choose to apply must document achievements. No one area (character, leadership, service, or scholarship) is sufficient to gain membership. The four areas are viewed independently and each area can earn up to 4 points based on documented evidence supplied by the student. A faculty committee of five reviews the documentation for accuracy. (GPA of 4.2 for students, beginning with class of 2020)

Possible causes for non-selection:

1. One (1) full day In-School Suspension (ISS) or more.
2. Ten (10) days of After School Detention.
3. No participation in extracurricular activities.
4. No leadership positions (class or club officer, team captain, committee chairperson, work activities, and community leadership, etc. are acceptable.)
5. No participation in community activities (acceptable activities include church groups, clubs outside of school, Boy or Girl Scouts, 4-H, volunteer groups, and community endeavors.)
6. Enrollment in basic courses as defined by the Handbook.

Once inducted, a student who fails to maintain a 3.9 average each grading period will be placed on academic probation and dismissed if it occurs a second time during the same school year. Cheating, suspension from school, assignment to ISS, 10 days After School Detention may bring dismissal. A 'U' in Citizenship and/or office referral will result in disciplinary probation and dismissal if it occurs a second time during the same school year. The rating system for entry for leadership, service, and character will be the same for all students. NHS students must meet state attendance standards to maintain their membership in good standing. (GPA of 4.2 for students, beginning with class of 2020)



**SPEECH CLUB:**

The purpose of the Speech Club is to promote high school forensic activities at Boling High School. Members must be active in speech tournaments, participating primarily in debate and speaking events. The Speech Club hosts an annual debate tournament in the fall, competes in 5-7 invitational tournaments, UIL Cross Examination Debate, Lincoln Douglas Debate, Prose, Poetry, Extemporaneous Informative Speaking and Extemporaneous Persuasive Speaking. Officers include President (Must be a senior), Vice-President, Secretary, Treasurer and Historian/Reporter. Officers must have completed one year of competition and maintain an overall 80 academic average.

**STUDENT COUNCIL:**

The general student activities of the student body are under the direction of the Student Council. Some of the specific undertakings of this group are: planning assembly programs, holding student body elections, keeping up the bulletin board for announcements, and conducting the football homecoming and parent night activities. The general theme of this group is the improvement of the student and the school.

The Student Council shall consist of voting members as follows: president, vice-president, reporter, secretary, and treasurer (elected from the student council by student council members) and any student who wishes to become a member of the Student Council will be required to fill out a petition signed by classmates and teachers. The students will attend a local leadership workshop. There will be no limit as to the number of representatives from each class.

**CHEERLEADERS, MASCOT, DRUM MAJOR, COLOR GUARD:**

Policies for qualifications for the above may be obtained from the sponsor or the principal.

**UIL ACTIVITIES****ELIGIBILITY OF UIL CONTESTANTS:**

A student in grades 9-12 may participate in extracurricular activities on or off campus at the beginning of the school year only if the student has earned the cumulative number of credits in state-approved courses as indicated:

1. Beginning at the 9th grade year -- have been promoted from the 8th grade to the 9th.
2. Beginning of the 10th grade year -- at least five credits toward graduation.
3. Beginning of the 11th grade year -- at least ten credits toward graduation.
4. Beginning of the 12th grade year -- at least fifteen credits toward graduation.

A student whose recorded six weeks grade average in any course is lower than 70 at the end of a six week period shall be suspended from participation in any extracurricular activity event during succeeding six weeks periods until the end of a three week period during which such student achieves a course grade average for that six weeks of at least 70 in each course, except the campus principal may remove this suspension if the class is identified as an honors class under the criteria stated in **Section 75.152(d)** of the education code.



# STUDENT BUSINESS AND FUNCTIONS

## DAILY PROCEDURES:

Morning activities - Students may eat breakfast from 7:30-7:50 in the cafeteria. The first bell will ring at 7:55, and all students will report to their first period class. The library will open at 7:30 for library work and reading. Upon their arrival at school, students may go to their first period classrooms to study. All classrooms will be unlocked by the teachers by 7:50. Students who have been absent from school will report to the Principal's office for their admission slips before the 7:55 bell. Students who choose to stay outside before school may do so by staying in the area between the band hall, old gym, cafeteria and the main building.

## ANNOUNCEMENTS:

Announcements will be read over the public address system at the start of the day.

## LUNCH PROCEDURES:

**No one will leave campus during lunch.** Guests are not allowed on campus during lunch without permission from the office, likewise food brought in from the outside is not allowed without permission from the office. When in the cafeteria, students are expected to act as they would in their own homes. They may socialize, but they must not forget their manners. When they are through, they must clean off their own eating places at their tables. The cafeteria personnel are in charge of their department. No cafeteria utensil may be taken out of the cafeteria.

When students have finished eating their lunches, they may choose to go outside. Students who choose to stay outside may do so by staying in the area provided between the band hall, old gym, cafeteria, and the main building. Students are cautioned against making excessive noise in this area since classes are usually being held inside some of these buildings during the noon hour. Only students who have classes in the Homemaking or Ag buildings are to go to those areas during lunch. Students will remain out of the main building during their lunch.

**NOTE:** The tables set up in the area between the old gym, band hall, cafeteria, and the main building are for students to sit, relax, or study at before the first bell in the morning or during lunch. Soft drinks and snacks are allowed as long as the containers are properly disposed of, but no cafeteria trays will be permitted at these tables.

## **STUDENT BUSINESS REGULATIONS**

### **TELEPHONE CALLS:**

Students cannot be called to the telephone except in cases of illness, death, or other serious emergencies at home. Other reasons may be accepted at the discretion of the Principal, Superintendent, or secretary. Students may not use the telephone except for extenuating circumstances. Telephone messages that are not the result of emergencies will not be delivered.

### **PRINCIPAL'S OFFICE:**

Do not go the office during class hours except in emergencies, and please restrict the length and number of visits made to a minimum. Students are not to go behind the counter without permission from office personnel.

### **VENDING MACHINES:**

Vending machines have been installed for the convenience of the students. All cans are expected to be discarded in wastebaskets provided. Do not hit, kick, or abuse the machines. Drinks will not be allowed in any of the buildings or classrooms other than the cafeteria or outside during lunch.

### **LOST AND FOUND:**

All lost and found articles are to be turned in at the Principal's office. If a student loses something, he should check with the office secretary for the item.

### **AUTOMOBILES AND MOTOR VEHICLES:**

Students who bring cars to school must park them in a proper manner in the designated area. Parking decals, which are received in the office, are required. Students must show a driver's license, proof of insurance and provide the license plate number. Sitting in parked cars or driving during the school day is not permissible. Students are reminded that the speed limit in a school zone is 10 miles per hour and that they should drive with extreme caution. Students violating the driving rules may be denied the privilege of bringing cars to school. The street by the gym to the football field to the bus barn is a one-way street from 7:00 A.M. until 4:00 P.M. each school day. All vehicles on school property are subject to search. Special programs may require designated parking.

**SCHOOL FACILITIES:**

Arrangements for the use of any of the school facilities by any individual or group should be made with the Principal well in advance of the date wanted.

**ACTIVITY FUND:**

**All checks payable to the school must be written payable to the Boling High School Activity Fund.** Receipts must be written for all activity funds received. Only class sponsors, class treasurers, and class presidents will be allowed to check on class financial records in the office. Each club will be required to keep accurate records of all financial transactions. Treasurers of all organizations will be asked to attend an instructional session on how to keep monetary records which will be given by the school secretary at the announced date and time.

**FINANCIAL RESPONSIBILITIES:**

Students are to pay what they are responsible for in dealings with textbooks, library, and school organizations. If bills are not taken care of by the end of the school year; ninth, tenth, and eleventh graders will have their report cards held and will not be allowed to register for the next school year until the debts are paid. Seniors will not be allowed to march in commencement exercises until the debts are paid.

**INSURANCE:**

Boling High School does not underwrite insurance, but it does enter into agreement with insurance companies that offer accident insurance for pupils enrolled in school. All students participating in any form of interscholastic athletics (boys or girls) is covered by this insurance. Please keep in mind that all insurance policies have certain restrictions and limitations. A company will not pay a claim any greater than the amount stated in the policy. Each student has an opportunity to take out insurance. This is a voluntary thing for each student and parent to decide. The school is not liable for any doctor bills or any expense incurred as a result of injuries in connection with the school.

**SCHOOL PARTIES:**

Classroom time in the High School shall not be used for "socials" or class parties during the school day. No consumption of drinks and/or food is allowed in the classroom, with the exception of food preparation activities being required as part of the curriculum in some courses. **Exceptions must be approved by the Principal.**

## STUDENT FUNCTIONS

### **ACTIVITIES:**

All class or student activities will first be discussed with the proper sponsor and approved by the sponsor. The sponsor will then get the approval by the Principal. All rules that apply to school will apply to all school activities, contests, and events.

### **SAFETY DRILLS:**

Safety drills conducted during school time consist of two types -- fire and tornado.

### **FIRE DRILL SIGNALS:**

1. Three bells - fire drill; leave building in an orderly manner at designated exits.
2. Two bells - proceed back to classrooms.
3. One bell - halt; stand at attention.

Close all doors and windows and turn out lights as people leave the building.

It is the purpose of a fire drill to train students to leave the building with maximum speed and minimum danger.

### **TORNADO DRILL SIGNALS:**

1. Four bells - students pass into hallways without windows; sit down and cover heads with hands.
2. Two bells - proceed back to classrooms.

Leave doors and windows open as room is vacated.

It is the purpose of a tornado drill to train students to position themselves in the school for maximum protection.

### **PEP RALLIES:**

Pep Rallies will be held in the gym from 2:55 to 3:25 on the dates of home games. All students should participate in the pep rally during yells and singing of the Alma Mater. This is an excellent way of showing pride in your school.

## **STUDENT TRIPS:**

The school will provide buses and drivers for the sponsored co-curricular activities of the school, provided these functions have been approved and placed on the official school calendar. Students who are members of such sponsored groups are to ride the buses to and from such activities.

Permission for private transportation from a school activity may be granted by school authorities:

1. To students, whose parents personally present the activity sponsor or director with a written permission request to ride home with the parents.

The request is to be presented at the conclusion of the activity to the sponsor or director. Habitual parent permission requests are to be discouraged and should be the exception rather than the rule. Director or activity sponsor approval of the requests is required.

2. To students whose presence is needed at another school activity. These students must have written parent permission requests with written administrative approval. The permission request must state the name of the person (an adult, 19 years of age or older) furnishing the private transportation.
3. To students who have emergency circumstance parent permission requests and administrative approval.

Activities included under this ruling are athletic teams, bands, FFA groups, FCCLA groups, cheerleaders, UIL literary groups, and other school-sponsored groups.

## **JUNIOR/SENIOR PROM:**

The Junior/Senior Prom will be held each year in the high school gym. All details concerning this activity and duty of the Junior Class will be worked out by class members and class sponsors in cooperation with the school administration. Dress for the Prom is formal (coat and tie for gentlemen, tuxedo is not required).

## **PROJECT GRADUATION:**

This is an exciting opportunity to provide a wholesome and safe celebration for the young people of Boling High School-an alternative to the drinking parties that have become an accepted form of celebration following graduation. Parents, community members, seniors and school staff are encouraged to organize this event. Seniors attending and one guest for each senior attending must sign up and turn in permission slips before the event. Specific rules will be given prior to the event.

## PROPERTY AND TEXTBOOKS

### GENERAL PROPERTY RULES:

Students are responsible for any damage they do to buildings, furnishings, and books. Damages must be paid for before a student receives final report cards or has grades transferred. (Accidental damages excepted.)

**Students are requested not to bring large sums of money or other valuables to school.** If it is necessary to bring articles to school that are highly valued, please leave them in the Principal's office.

### LOCKER RULES:

All books and possessions should be kept in lockers.

Lockers should be kept closed when not in use.

Keep your combination lock numbers to yourself if you desire to protect your belongings.

Do not put valuables in lockers. Instead, please secure the valuables in the Principal's office. **Remember: the school cannot be held responsible for thefts resulting from student's indiscretion or lack of knowledge.**

**The school reserves the right to inspect all lockers. Searches of lockers may be conducted at any time there is reasonable cause to do so whether or not a student is present.**

### TEXTBOOKS:

Textbooks are issued by the State for the students' use. They are the property of the State and should be kept according to State Law. It is the responsibility of the students to protect each book -- keep it covered; keep it clean; and keep it in good condition at all times.

Payment for lost books must be made in the Principal's office. In case a book is lost during a semester, it must be paid for before another book can be issued. Teachers should send students to the office if they come to class without their textbook after allowing them several days (maximum of one week) to find the lost book.

Any books damaged will be paid for in accordance with the following scale:

1. For excessive writing in a book, one-fourth the price of the book will be charged.
2. For drawing in a book, one-half the price will be charged.
3. For loosening or tearing off the cover, one-half the price will be charged.

**State Law** now requires that contract prices be charged for all books sold, lost, or for which proper accounting has not been made, regardless of the length of time the books have been in use in the local school system. This means that the students will have to pay the full price of a lost book regardless of how old the book is.

## GRADING PROCEDURES

### REPORTING PERIODS AND PROCEDURES:

Each semester is divided into three (3) six-week periods, and grades are given for each period. Regular six-weeks tests will be scheduled, and test schedules will be posted by the Principal. Teachers may give such tests at times other than those scheduled only with the consent of the Principal.

Report cards will be given out on Thursday following the end of the six-weeks period. Cards must be taken home and signed by a parent or guardian. These cards should be returned immediately to the teachers. Parents are urged to confer with teachers relative to grades or other matters not fully understood. Parents should schedule conferences through the school counselor if their child is failing.

### BOARD POLICY

#### GRADING PROCEDURES - GRADES 9 - 12:

All grades will be reported numerically to parents except for citizenship grades.

Six-weeks grades will be determined on the following:

Daily Work	2/5 or 40%
Tests	2/5 or 40%
Six-Weeks Test	1/5 or 20%

#### Semester grades will be determined by the following:

3 6 Weeks Average	= 80%
Semester Exam	=20%

Final grades will be determined by averaging the two (2) semester grades together. In grades 9-12, please refer to "Granting of Course Credit" on the following page.

EIA (Local) permits a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade. These opportunities relate to formative grades (minor daily assignments, minor quizzes, etc.), not summative grades (major assignments, major exams, six-weeks test, semester exams, etc.). Each department is responsible for determining formative and summative assignments. If you have any questions, please contact the campus before an assignment is due. This opportunity is not for those that fail to participate.

**ACADEMIC GRADING SCALE:**

The following academic grading scale will be used on report cards and other reports to parents in the Boling ISD.

<u>Letter Grade</u>	<u>Numerical Grade</u>	<u>Grade Points*</u>	<u>Explanation</u>
A	90-100	4	Excellent
B	80-89	3	Good
C	75-79	2	Passing
D	70-74	1	Passing
F	69-Below	0	Failing

\*College bound students should be aware of the importance of grade point average (GPA) for academic and athletic scholarship competition. The difference in grade point value between a C (75-79) and a D (70-74) should be noted.

A student shall be given a six weeks final average grade of the grade earned for the first through the sixth six weeks.

**CITIZENSHIP GRADING SCALE:**

The following grading scale will be used on report cards and other reports to parents in the Boling ISD concerning citizenship grades:

<u>GRADE</u>	<u>EXPLANATION</u>
S	Satisfactory
N	Improvement Needed
U	Unsatisfactory

**GRANTING OF COURSE CREDIT - GRADES 9 - 12:**

For a one-credit course, students must attain an average of 70 for the two (2) semesters of work in order for the full credit to be granted. Students may also receive ½ credit for each semester with a 70 average. If the average is below 70, the student will not receive credit. Students may go to summer school or take a correspondence course for the semester failed and receive full credit if they complete the summer school, credit by exam or correspondence course successfully and the overall average is 70. If the student does not go to summer school or take a correspondence course, the student will repeat the course for the entire year or the semester with an average below 70. The Principal may grant one-half (1/2) unit of credit under special circumstances providing it is in compliance with T.E.A. Guidelines concerning granting of a course credit.

**STAAR END OF COURSE TESTING**

See Board Policy concerning STAAR End Of Course testing policies. 9<sup>th</sup> graders beginning 2011-2012 will take the STAAR End of Course Exams.



## HEALTH POLICY

### IMMUNIZATIONS AND TESTS:

The Boling schools require that all children entering the public school system for the first time have the following immunizations and tests:

**Diphtheria, Tetanus, and Pertussis (DTaP, DTP, DT, Td, Tdap):** 9<sup>th</sup>-12<sup>th</sup> grade needs 3 doses, including 1 dose on or after the 4<sup>th</sup> birthday and 1 Tdap/Td booster dose. Students will be required to have a booster dose of Tdap if it has been 10 years since their previous dose of tetanus-containing vaccine.

**Polio:** 9<sup>th</sup>-12<sup>th</sup> grade needs 4 doses of polio vaccine, one of which must have been received on or after the 4<sup>th</sup> birthday; however, 3 doses meet the requirement if the 3<sup>rd</sup> dose was given on or after the 4<sup>th</sup> birthday.

**Measles, Mumps, and Rubella (MMR):** 9<sup>th</sup>-12<sup>th</sup> grade needs 2 doses of MMR vaccine with the 1<sup>st</sup> dose on or after the 1<sup>st</sup> birthday. Effective August 1, 2009; for the 2009-2010 school year, 7<sup>th</sup>-12<sup>th</sup> grade students are required to have 2 doses of a measles-containing vaccine, and 1 dose each of mumps and rubella vaccine.

**Hepatitis B:** 3 doses of hepatitis B vaccine are required; however, 2 doses of adult hepatitis B vaccine (Recombivax) are acceptable for individuals 11-15 years of age. Dosage and type of vaccine must be clearly documented. (Two 10 mcg/1.0 ml of Recombivax)

**Varicella:** Currently, 1 dose on or after the 1<sup>st</sup> birthday for 9<sup>th</sup>-12<sup>th</sup> grade students; however, 2 doses on or after the 1<sup>st</sup> birthday requirement soon to go into effect.

**Meningococcal:** Recommended but not required for 9<sup>th</sup>-12<sup>th</sup> grade students.

**Hepatitis A:** Recommended but not required for 9<sup>th</sup>-12<sup>th</sup> grade students.

The immunization requirements listed above must be presented to the school nurse before a child is enrolled. All health records must have the signature of a physician or a stamped validation by a public health clinic. Immunization is not required if an affidavit is presented signed by the student or, if a minor, the student's parent or guardian stating the student declines immunization for reasons of conscience, including a religious belief (see policy FFAB). **Students not fully immunized and not on schedule will not be allowed to enter school until immunizations are updated. If you have any questions regarding your child's immunization records, please contact Nicole Folmar, RN, District Nurse at 979-657-2837 or Susan Joyce, Health Aide at 979-657-2816.**

Students must keep their health records up to date. Students can be sent home at any time until their health records are current.

Aspirin and /or non prescription medication shall be given to a student only by the nurse or by the principal or secretary upon advice of the nurse and a written request from the parent. Students must bring their own aspirin/non prescription medications from home in its proper container and bring it to the principal's office.

### PESTICIDES:

This school periodically applies pesticides. Information concerning these applications may be obtained from Wade Stidevent, Superintendent, at 301 Texas Avenue, Boling, Texas. The telephone number is 657-2770.

### SCREENING:

Spinal screening will be required by the state for all 9<sup>th</sup> grade students.

## **BACTERIAL MENINGITIS:**

### WHAT IS MENINGITIS?

Meningitis is an inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease, but requires urgent treatment with antibiotics to prevent permanent damage or death.

### WHAT ARE THE SYMPTOMS?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may be a rash of tiny, red-purple spots. These can occur anywhere on the body.

The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results.

### **HOW SERIOUS IS BACTERIAL MENINGITIS?**

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability.

### HOW IS BACTERIAL MENINGITIS SPREAD?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes).

The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks or even months. The bacteria rarely overcome the body's immune system and causes meningitis or another serious illness.

### HOW CAN BACTERIAL MENINGITIS BE PREVENTED?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

What you should do if you think you or a friend might have bacterial meningitis?  
Seek prompt medical attention.

### FOR MORE INFORMATION

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about meningococcal vaccine. Additional information may also be found at the web sites for the Centers for Disease Control and Prevention: [www.cdc.gov](http://www.cdc.gov) and the Texas Department of Health: [www.tdh.state.tx.us](http://www.tdh.state.tx.us).

## COMMON COURTESIES IN SPECIFIC AREAS

### In The Library:

The library is a quiet place for studying, reading, research and book selection.

**No Backpacks May be Brought into the Library. Leave them in the classroom or in your locker. If all else fails, leave them by the old card catalog at the library door.**

The library will open each morning at 7:30, during lunch periods and until 3:30 each afternoon.

**Students must have a pass whenever they come to the library without their teachers.**

Library books may be checked out for 2 weeks at a time unless other arrangements have been made through teachers. Classroom sets are checked out for a month. Students may check out up to 4 or 5 books at a time. We realize that students may need books for more than one class. Students should make a responsible effort to keep up with their books and their due date for return. Books must be paid for in a timely manner when lost. Fines of \$.05 per day will be charged for each overdue book. They must be paid promptly. A list of students who have overdue materials and fines will be given to each English teacher several times a week. The teachers will help us remind the students of their charges. Any student who has a fine of \$.50 or above will not be able to check out other books or materials until the fine is cleared and overdue materials are turned in.

Back issues of magazines and reference books may be checked out overnight. When current issues of magazines are checked out, they are due back in the library at the end of that school day. Fines for overdue magazines and reference books are also \$.05 per day. Students are encouraged to read the magazines and newspapers.

Seven computers with internet are available for students to use in the library. You must turn in a permission form, signed by a parent/guardian, before you can use the internet. **These computers may be used for school related research only. Any other type of personal surfing on the web is not permitted and this includes e-mail. You must sign in with us when you are using the internet. You do not have to sign in to use the card catalog or to type a paper. Please do not change any of the settings on the computers.**

Very quiet talking about assignments is permitted, but your voice should not disturb anyone else. Students should not come into the library for social visiting especially during lunch.

The Librarians will be happy to help students in any way that we can. We want you to enjoy being in the library. We expect you to use good manners and have common courtesy for each other and for us.

**We have database websites available to us through our Region III Service Center for research purposes that are age appropriate for high school students. They are located on the Boling ISD website under library research. You will be given these web addresses for you to bookmark on your computers at home. We ask that you go to these websites first before you do an all out search over the web.**

**IN THE CORRIDORS:**

Always move on the right side by the nearest route with the least possible confusion.

Never linger in the corridors, causing inconvenience for those who are trying to pass.

Avoid loud talking and laughing in the corridors.

Do not linger in the corridors to visit in the morning before school begins. Instead go to the library to study, or to your first period classroom, or to the cafeteria if you wish to visit or talk.

Do not enter corridors during lunch period until the bell rings for the end of lunch period. If it is cold or raining, stay in the cafeteria.

Cooperate with the custodians in keeping the corridors free of paper, bottles, and mud.

**No bottles, cans, cups, or any food may be in a student's possession in the corridors.**

**IN THE CAFETERIA:**

Display a pleasant manner during the entire time in the cafeteria.

Refrain from complaining about the food.

Get your tray quickly and pass on so others may get their lunches.

Respect the place of others. Never crowd or try to get ahead of others.

Be as refined in your cafeteria table manners as you are when eating in your own home.

Take your tray to the receiving window so the tables will be clear for those who follow. Put all garbage in the receptacles placed in the cafeteria for that purpose.

There are certain government requirements that we must cooperate with in order to get some refund on your lunches; please take all on your tray that is required whether or not you eat it.

No food is to be taken from the cafeteria. If you bring a sack lunch, eat it in the cafeteria.

We are using the Lunch Money Now Point of Sale System. Students and parents may pay in advance or by accessing the cafeteria webpage at the Boling ISD website below:

<http://www.bolingisd.net/index.php/resources/lunch-menus>

**GYM BEHAVIOR:**

Students shall be prohibited from the playing floor of gymnasium floors, unless they are a participant in uniform. Students in class shall use gym shoes on floor, not street shoes or athletic shoes that have been worn as street shoes.

Playing in the stands, stomping and banging on bleachers or seats is prohibited in the gymnasium. Also, no radios, tape players, other noisemakers and no food or drink are to be brought into the gymnasium. Air horns are prohibited in the gym.

## SPECIAL PROCEDURES & SERVICES

### **SCHEDULE CHANGES:**

Schedules will not be changed unless a legitimate reason is given to the principal, counselor, and teachers involved. They must feel that a change is justified and advantageous to the student. Usually there will be no schedule change after the first week of school. A student cannot be dropped from a class because of low grades. During the first week of school a schedule change request may be submitted by the student, but this request must be signed by a parent. Even upon application some schedules cannot be changed due to conflicts on the master schedule.

### **WITHDRAWALS FROM SCHOOL:**

When students withdraw from school for any reason whatsoever, they must report to the Principal's office. Books must be turned in and any fines or fees must be paid before the record of the student will be cleared.

### **COUNSELING AND GUIDANCE:**

The Principal, counselor, and teachers are ready to give personal, educational, and vocational guidance whenever it is needed. There are two categories for counseling in this high school:

1. Academic
2. CATE

Students are urged to consult the counselor for interpretations of test results. Knowing one's individual strengths and weaknesses is of great help in planning for the future and in improving a weak area now.

Pamphlets on different personal phases of interest to students are in the counselor's office. A file of reading material in vocations is available at all times for you to consult. If you desire particular information on any of these, the counselor will attempt to get it for you.

A standardized testing service is offered to all students. The testing schedules on the following pages indicate both the types of tests and the dates these will be given. There is also a schedule of major exam dates.

**PROCEDURE FOR GOING TO THE COUNSELOR'S OFFICE:**

Students may make an appointment to see the counselor at the following times: before school, between classes, during lunch, or after school. The counselor will give the student a corridor pass to be released from class if the conference cannot be scheduled outside of class time. Do not ask your teachers for permission to go see the counselor unless it is a dire personal emergency. Students may also fill out the form requesting to see to the counselor and place it in the box outside the counselor's office. Students will be contacted as soon as possible.

**SCHOLARSHIPS:**

Scholarships from universities and other organizations are available. Check with the counselor for this information. Applications for student financial aid are also available. Students wanting to apply for local scholarships must complete a local scholarship application and submit it before the announced deadline.

# HIGH SCHOOL STANDARDIZED TESTING SCHEDULE 2017-2018

(Dates are current as of June 2017 but are subject to change.)

<u>DATE</u>	<u>ASSESSMENTS</u>
Wednesday, October 11, 2017	PSAT *
Monday December 4, 2017	STAAR English 1 (retest)
Wednesday December 6, 2017	STAAR English 2 (retest)
Dec 4- Dec 8, 2017	STAAR Retest Window Algebra, Biology, US Hist.
March 5, 2018 through April 4, 2018	TELPAS
Tuesday, April 3, 2018	English I
Thursday, April 5, 2018	English II
May 7-May 11, 2018	STAAR Window      Algebra 1, Biology, US History
May 7 - May 18, 2017	AP Exam Testing Window

College-Bound Seniors should register throughout the year with the counselor to take the SAT\*, ACT\*, and the TSI\*. You must pre-register at least 6 weeks in advance. Juniors may and are encouraged to take the SAT and ACT. Boling High School Code number for ACT, SAT and TASP TEST is **440745**. The NCAA requires a 2.5 GPA for athletic eligibility.

\* Fees Involved for students in grade 9 & 10 who elect to take these tests. All 11th grade students will take the PSAT at no charge.

All Juniors will take the TSI test to be scheduled.

# RECOGNITION OF SPECIAL STUDENT ACHIEVEMENTS

## **BOLING HIGH SCHOOL HONOR ROLLS**

### **GILT EDGE HONOR ROLL:**

Student must make 92 or above in all subjects. An unsatisfactory grade in any subject not graded numerically will disqualify a student from this Honor Roll (this includes the citizenship grades).

### **STRAIGHT A HONOR ROLL:**

Students who make 90 or above in all subjects, but did not meet the GILT Edge requirements. An unsatisfactory grade in any subject not graded numerically will disqualify a student from this Honor Roll (this includes the citizenship grades).

### **A-B HONOR ROLL:**

Students who make more A's than B's in all subjects with no grade lower than an 80. An unsatisfactory grade in any subject not graded numerically will disqualify a student from this Honor Roll (this includes the citizenship grades).

### **TRUSTEE AWARD FOR ACADEMIC EXCELLENCE - (GOLD B AWARD):**

Trustee Awards for Academic Excellence in Grades 9-12 will be awarded to those students who achieve academic excellence as follows:

1. In order to be considered for an academic award, the student must have been on the Honor Roll for each of the first through fifth six weeks grading periods.
2. The student shall have completed all assigned school work on time unless providentially hindered on an excused basis, and then the work shall be completed in a reasonable time.
3. The nature of the awards shall be as follows:
  - a. Grades 9-12 -- Gold "B" Award
    1. The Gold "B" shall be awarded annually to any student in Boling High School who has made one of the Honor Rolls for each of the first through fifth six weeks reporting periods.
    2. For each year a student has met the standard and requirements for the Gold "B", a star will be added.
    3. Students in the 9th grade will be eligible for a one-star Gold "B".
    4. Students in the 10th grade will be eligible for either a one or two-star Gold "B".
    5. Students in the 11th grade will be eligible for either a one or two or three-star Gold "B".
    6. Students in the 12th grade will be eligible for either a one, two, three or four-star Gold "B".
  - b. Students who are taking remedial or special education courses are not eligible for this award.



## **ACADEMIC AWARDS**

### **ACADEMIC BANQUET:**

- \* Appropriate medals are awarded to outstanding students in most academic fields.
- \* Gold B's will be presented.
- \* Most scholarships will be presented.
- \* UIL Awards will be presented to the eligible seniors who have participated in UIL.

## **AWARDS FOR BOYS AND GIRLS ATHLETICS**

### **CRITERIA FOR OUTSTANDING SENIOR BOY/GIRL ATHLETE AWARD:**

Athletic Participation (at least 2 sports)

Athletic Achievement

Leadership Qualities

General Attitude

Classroom Participation

Character Standing

Does He/She Bleed Green and White?

### **LANIER H. FORGASON BULLDOG FIGHTING HEART AWARD:**

For senior female and male athlete who gives 100% effort 100% of the time. Doing your best is more important than being the best.

**LETTERING REGULATION:**

Students who earn a letter jacket, according to the lettering regulations, will receive a jacket in the Fall following the school year it was earned.

Athletics – Must be a member of a varsity team and satisfy the requirements outlined in the athletic handbook.

Band – Participant advanced to region band (solo & ensemble or region jazz band) or has completed three years of high school band and has participated in marching and concert band.

Cheerleading - Member of Varsity Squad or Mascot and complete all requirements for the year.

Literary Events - Must medal at the District Meet or be part of a team advancing to the Regional Meet in order to letter in an event. One Act Play students must meet one of the following criteria: 1. Member of advancing company at one of the UIL contests; 2. Member of alternate company at District contest; 3. Individual acting award at one of the UIL contests; or 4. Member of OAP cast or crew for three years.

Student Manager - Must complete at least two years as a varsity manager.

## COURSE CURRICULUM

<u>SUBJECT</u>	<u>GRADE LEVEL</u>	<u>CREDIT</u>	<u>PREREQUISITE</u>
English I	9	1	
English I (Pre AP)	9	1	See page 36
English II	10-12	1	English I
English II (Pre AP)	10	1	See page 36
English III	11-12	1	English II/See Counselor
(AP) English (III) Language and Composition	11	1	See page 36
English IV	12	1	English III/See Counselor
(AP)English (IV) Literature and Composition	12	1	See page 36
Advanced Journalism; Yearbook Production I	11-12	1	Teacher Approval
Advanced Journalism; Yearbook Production II	11-12	1	Teacher Approval
Communication Applications	9-12	½-1	
Debate I,II,III	10-12	½-3	
Independent Study in Speech	10-11	½-2	2 years debate or oral inter.
Algebra One	9	1	
Geometry GT	9	1	Teacher Approval
Algebra I	9-12	1	
Advanced Quantitative Reasoning	10-12	1	Algebra II
Geometry	10-12	1	Algebra I
Algebra II	10-12	1	Algebra I
Algebra TWO	11	1	Algebra ONE
Algebra II GT	10-11	1	Geometry
Pre Calculus	11-12	1	Algebra II
Calculus	12	1	Pre Calculus
IPC	9	1	
Biology I	9-12	1	
(AP) Biology	11-12	1	Biology I, Chemistry page 36
Biology (Pre AP)	9	1	See page 36
Chemistry ONE	10-12	1	
Chemistry I	10-12	1	
(AP) Chemistry	11-12	1	Chemistry I, see page 36
Physics I	11-12	1	Algebra II
Environmental Systems	11-12	1	Biology, Chemistry, Physics
World Geography	9	1	
United States History	11	1	
(AP) United States History	11	1	See page 36
World History	10	1	
United States Government	12	½	
(AP) United States Government & Politics	12	½	See Page 36
Economics w/Free Enterprise	12	½	
(AP) Macroeconomics	12	½	See Page 36
Physical Education I,II,III,IV	9-12	½-4	
Spanish I	9-12	1	
Spanish II	10-12	1	Spanish I
Spanish III	10-12	1	Spanish II
Art I	9-12	½-1	
Art II	10-12	½-1	Art I

<b>SUBJECT</b>	<b>GRADE LEVEL</b>	<b>CREDIT</b>	<b>PREREQUISITE</b>
ART III	11-12	½-1	Art II
ART IV	12	½-1	Art III
Band I,II,III,IV	9-12	½-4	Junior High Band
Music Appreciation (Theory & History)	9-12	½	
Jazz Band I,II,III,IV	1/2-4	9-12	Director Approval
Child Guidance	10-12	½-1	
Family & Community Services	10-12	½-1	
Dollars and Sense	9-12	½	
Principles of Human Services	9-12	½	
Lifetime Nutrition and Wellness	9-12	½-1	
Pre Lab Child Care (PLCC)	11-12	1-2	Application and teacher approval
Principles of Ag & Natural Resources	9-12	½-1	
Food Tech & Safety	10-12	½-1	
Horticulture Science	10-12	½-1	
Livestock Production	10-12	½-1	
Advanced Animal Science	10-12	1	
Wildlife Fisheries & Ecology Management	10-12	½-1	
Professional Standards in Agribusiness	10-12	½	
Ag Mechanics and Metal Technology	10-12	½-1	
Ag Facilities and Design Fabrication	10-12	1	
Equine Science	10-12	½-1	
Practicum in Agriculture Food & Natural Resources	10-12	2-3	
Food Processing	10-12	1	
Turf grass Management	10-12	½	
Landscape	10-12	½	
Small Animal	10-12	½	
Career Preparation	12	2 or 3	Senior students only
Business Information Management Systems	9-12	1	
Accounting I & II	11-12	½-1	
STEP	12	1	Local credit only
EOC Acceleration	9-12	½-1	Local credit only

**REQUIRED COURSES EACH YEAR:****Ninth Grade**

English

IPC

Math

World Geography

\*Communication Applications/Spanish 1

\*P.E. or P.E. equivalent

1 elective

**Tenth Grade**

English

World History

Math

Biology

Spanish 2

3 electives

**Eleventh Grade**

English

U.S. History

Chemistry

Math

4 electives

**Twelfth Grade**

English

Math

Science

U.S. Government/Economics

4 electives

\*May be taken during tenth, eleventh or twelfth grade to free up electives for ninth grade. Student's entering the 9<sup>th</sup> grade during the 2014-2015 school year will follow graduation requirements under the Foundation School Program outlined by the State Board of Education.

**CREDITS REQUIRED FOR CLASSIFICATION:**

NINTH GRADE -- Promotion from Eighth Grade

TENTH GRADE -- 6 credits

ELEVENTH GRADE -- 12 credits

TWELFTH GRADE -- 18 credits

## GRADUATION REQUIREMENTS

### HIGH SCHOOL GRADUATION REQUIREMENTS FOR GRADE 9:

Graduates of Boling High School are awarded the same type of diploma. The academic achievement record (transcript), rather than the diploma, records individual accomplishments, achievements and courses completed. All units for graduation shall be earned in grades 9 - 12.

A student entering Grade 9 in the 2014-2015 school year and thereafter shall enroll in the courses necessary to complete the curriculum requirements for the Foundation High School Program specified in Section 74.12 of this title and the curriculum requirements for at least one endorsement specified in Section 74.13 (relating to endorsements).

A student shall specify in writing an endorsement the student intends to earn upon entering Grade 9.

### HIGH SCHOOL GRADUATION PLANS:

Boling High School will offer three graduation plans: Foundation High School Program (FHSP), Foundation High School Program (FHSP) with an Endorsement and Distinguished Level of Achievement.

The 5 endorsements are Science, Technology, Engineering, & Math (STEM), Business and Industry, Public Services, Arts and Human Services and Multidisciplinary Studies. A student may earn an endorsement by successfully completing: the curriculum requirements for the endorsement, four credits in math, four credits in science, and two additional approved elective credits. Students can graduate with multiple endorsements.

<b>Subject Area</b>	<b>FHSP</b>	<b>FHSP + Endorsement</b>	<b>Distinguished</b>
English	4 (a)	4 (a)	4 (a)
Mathematics	3 (b)	4 (bb)	4 (bbb)
Science	3 (c)	4 (cc)	4 (cc)
Social Studies	3 (d)	3 (d)	3 (d)
Physical Education	1 (e)	1 (e)	1 (e)
Speech	1/2	1/2	1/2
Foreign Language	2 (f)	2 (f)	2 (f)
Fine Arts	1 (g)	1 (g)	1 (g)
Electives	8 1/2	6 1/2	6 1/2
<b>Total</b>	<b>26</b>	<b>26</b>	<b>26</b>

Students shall enroll in the courses necessary to complete the curriculum requirements for the Foundation School Program with an endorsement unless the student, the student's parent or other persons standing in parental relation to the student, and a school counselor or school administrator agree that the student should be permitted to take courses under the Foundation High School program.

- (a) Must include English 1, 2, 3 & an Advanced English course
- (b) Must include Algebra I, Geometry and an Advanced Mathematics Course
- (bb) Must include Algebra I, Geometry & 2 additional math courses (STEM endorsement requires Algebra II)
- (bbb) Must include Algebra I, Geometry, Algebra II and an Advanced Math course.
- (c) Must include Biology, IPC or Advanced Course, and an Advanced Science Course
- (cc) Must select a 4<sup>th</sup> science credit from approved courses
- (d) Must include U.S. History, U.S. Government (1/2 credit) Economics (1/2 credit), & World Geography or World History
- (e) P.E. or equivalent: Athletics, Marching Band
- (f) Same foreign language
- (g) Concert Band, Music Appreciation or Art

## **Performance Acknowledgements**

A student may earn a performance acknowledgement for outstanding performance in:

- (A) College Board Advanced Placement Exams-score of 3 or higher.
- (B) A score on the PSAT that qualifies the student for recognition as a commended scholar or higher by the National Merit Scholar Corporation. Earning a combined reading and score of at least 1250 on the SAT. Earning a composite score of 28 on the ACT
- (C) Dual Credit-3.0 or higher on 12 college credits earned.
- (D) Bilingualism & Bi-literacy

## **COMPETENCY REQUIREMENTS FOR GRADUATION:**

The Texas Education Agency competency requirement in English/Writing, Mathematics, Science and Social Studies will be a passing score on the End of Course Test for each of the competencies listed previously. The requirements may be met by:

1. Students who are enrolled will take the appropriate End of Course tests to meet state graduation requirements. Students will not receive a diploma unless they have passed all sections of the state mandated test by the end of their twelfth grade year.
2. All students who fail to demonstrate mastery of basic skills shall retake the assessment instrument each time the assessment instrument is administered until adequate mastery of such skills is demonstrated. Students who have been denied diplomas may retake the assessment instrument each time the assessment instrument is administered.

## **COLLEGE ENTRANCE REQUIREMENTS:**

Various colleges have different requirements for entrance. It would be wise to select a college regarding your high school course load. Also consult with your Counselor concerning College entrance examination dates and an interpretation of your results.

## **CRITERIA FOR Pre AP/AP COURSES:**

1. A 90 (general course) / 80 (advanced course) or above in prerequisite course and,
2. Teacher recommendation and,
3. Pass the previous grade's EOC assessment (subject related)

**GRADE POINT SYSTEM**

Semester grades shall be converted to grade points according to the weighted grade point system described below. (Policy EIC Local) The use of the terms "AP/Distinguished", "Advanced", "General" and "Basic" are descriptive labels without the usual emotional or biased connotations.

<b>GRADE</b>	<b>BASIC</b>	<b>GENERAL</b>	<b>ADVANCED</b>	<b>AP/DISTINGUISHED</b>
98-100	4	5	6	7
90-97	3	4	5	6
80-89	2	3	4	5
70-79	1	2	3	4
69-Below	0	0	0	0

**BASIC COURSES**

Algebra ONE  
Algebra TWO  
ESL 1,2,3,4  
EOC Acceleration

**GENERAL COURSES**

Algebra I, II, Geometry  
United States History  
Annual (yearbook)  
STEP  
Spanish I  
Art  
Agricultural Classes  
Family & Consumer Science Classes  
Career Preparation  
IPC  
Environmental Systems  
Band  
Jazz Band  
Biology I  
Economics  
English I,II,III,IV  
Health  
Communication Applications  
P.E  
PLCC1,2  
Ind Study in Speech  
Advanced Quantitative Reasoning  
Technology Courses (BIMS)  
Computer Science 1, 2, 3  
Music Appreciation  
U.S. Government  
World Geography  
World History  
Chemistry ONE  
Physics ONE  
Debate I,II,III

**ADVANCED**

Accounting I & II  
Pre AP Eng I  
Pre AP Eng II  
Foreign Lang. II, III  
Chemistry I  
Physics  
Pre AP Biology  
Geometry G/T  
Algebra II G/T  
Pre-Calculus

**DISTINGUISHED**

English AP  
Biology AP  
Chemistry AP  
Calculus  
US History AP  
U.S. Government AP  
Economics AP



**CLASS RANK:**

The District shall determine and recognize the valedictorian, salutatorian, historian and the next seven graduates.

The ten seniors having the highest grade point average based on the Honor Point System in the courses they have completed in the freshman, sophomore, junior, and through the fifth six weeks of the senior year shall be the top ten honor graduates. In case of a tie for the valedictorian, the following methods shall be used, in order listed, to determine valedictorian:

1. The student with the greatest number of AP courses taken in the senior year.
2. The student with the highest weighted numerical average of AP courses taken in the senior year.

The runner(s)-up shall receive the salutatorian honors. The second runner up shall receive historian honors.

To be eligible for Valedictorian and Salutatorian honors a student must have been continuously enrolled in the district for the four semesters preceding graduation and must have completed the recommended or distinguished program for graduation.

To be eligible for Top Ten Honors, a student must be enrolled by September 1 at Boling High School and complete all five six weeks of his or her senior year at Boling High School.

Honor Points are given for each semester. For seniors, Class Rank is determined at the end of the fifth six weeks of the senior year.

\*Courses will be advanced credit when they can be scheduled, or when special arrangements with teacher and Principal can be made for individual work.

#AP Courses will require a great deal of in-depth individual study. Interested students should contact their teacher for the required assignments as approved by T.E.A.

Class rank is determined by taking the total number of honor points earned in grades 9 through 12, divided by the number of courses taken excluding summer school, or correspondence work, Credit by Examination, Advanced Placement Examinations and Concurrent Enrollment at W.C.J.C. For Dual credit class rank provisions see policy EIC Local

Graduating students who earned credits toward graduation from an accredited school outside the district shall have their transcript(s) evaluated and grade points assigned according to the same standards described previously. The district's weighted scale shall be used for Pre AP and AP Courses if the same course is offered in the district (see policy EIC Local). For purposes of rank in class, grades shall not be accepted from non-accredited or foreign schools.

Transfer students or other students who have grades recorded based on letters instead of numerals shall have such grades converted to numbers according to the official grading policy of the school from which the grades were received. If such policies are not clearly stated, the student shall receive the following numerical grade equivalence:

A+ - 98	B+ - 88	C+ - 78	D - 70
A - 95	B - 85	C - 75	F - 65
A- - 92	B- - 82	C- - 72	

**GPA & CLASS RANK PUBLICATION:**

GPA calculations will be available at the following times:

1. Freshman and Sophomores: No earlier than the last Monday in June.
2. Juniors and Seniors: Early computation will be available no earlier than the 3<sup>rd</sup> week of the fourth cycle. Final computation for juniors will be no earlier than the last Monday in June. Final computation for seniors will be available no earlier than the third week in the 6<sup>th</sup> cycle.

**GUIDELINES FOR EARLY GRADUATION:**

1. Students wishing to graduate in three years are encouraged to declare their intentions to the principal by the end of their sophomore year and have a parent/guardian conference with the high school principal/counselor to gain written approval before being allowed to enroll in the early graduation program.
2. Three year graduates shall be considered ineligible for top honors (Example: Valedictorian, Salutatorian, Historian, Top Ten, etc.).
3. Three year graduates shall be considered ineligible for scholarships assigned by the Boling High School Scholarship Committee.
4. Students must graduate on the Foundation high school Program with an endorsement, with a minimum of 26 credits.
5. Early graduates are allowed to take Dual Credit college courses that are offered to Boling High School students.
6. Students must be on level or above in all high school math courses.
7. English 4 may be taken through an accredited correspondence course or in a non-remedial summer school class.
8. Early graduates are not permitted to participate in the three hour Career Preparation Work Program.
9. Student must have passed all portions of the EOC Test before the student can graduate.

### **CORRESPONDENCE COURSES - GRADES 9-12:**

In establishing a policy for Correspondence Courses, the following procedures will be followed. All expenses incurred by a student in gaining credit by correspondence courses will be the responsibility of the student.

1. The student must have approval of the counselor and Principal prior to enrollment in a correspondence course. The student may enroll for a maximum of two (2) one-half (1/2) credit courses simultaneously. Only correspondence courses approved and offered from The University of Texas - Division of Extension in Austin or the Extension Division of Texas Tech University will be accepted at Boling High School. Students living outside the United States (50 states) may take a maximum of five (5) credits by correspondence.
2. The counselor will supervise correspondence work and administer all examinations.
3. Correspondence courses will be approved for enrichment if it is ascertained that it would be of benefit to the student.

### **CREDIT BY EXAMINATION**

#### **ELIGIBILITY:**

Students in grades 6-12 may be permitted to earn Credit by Examination in courses required for graduation. To be eligible to earn credit by examination, a student shall have had prior instruction in the subject course, as determined by the district on the basis of a review of the student's educational records. (Policy EHDB & EHDC)

#### **PROCEDURES:**

Students may register through the Counselor. The student may take the test from an accredited institution in which a proctor will be assigned. The tests will also be administered at Region III Education Service Center located in Victoria, Texas. Students are responsible for their own transportation.

#### **ASSESSMENT:**

Examinations used to earn credit under this policy shall assess the student's mastery of the essential elements and shall be properly evaluated before credit is granted.

#### **GRANTING AND RECORDING OF CREDIT:**

Students shall attain a grade of at least 70 or above in order to receive credit. Credit obtained by Credit By Examination shall be recorded on the permanent record for grades 6-8 and on the academic achievement record for grades 9-12.

Students may earn no more than 2 credits awarded through Credit by Examination unless the Principal gives special permission.

**USE OF CREDIT:**

Credit by Examination shall not be used to gain eligibility of participation in extracurricular activities; nor shall it be used to earn credit when students have excessive unexcused absences.

Students who exceed the maximum number of absences allowed by the **TEC, Section 25.092**, may not use Credit by Examination to receive credit for the particular course.

**CREDIT BY EXAM FOR ACCELERATION (Policy EEJB Local):**

Student(s) who have not taken a course and wish to accelerate their course work by taking the credit by exam will not be required to pay the cost of the exam. Students in any grade using advanced placement tests to accelerate instruction shall be eligible to take the examination if they meet the following criteria:

1. Scores a grade of 90 or above in the prerequisite course or related course.
2. Counselor must be notified in advance of intentions to take credit by exam.

Credit by Exam shall be provided in four core areas (language arts, mathematics, social studies, and science) for grades 9-12.

Credit by Exam examinations shall be administered to eligible students each year during the summer. The six test dates will be published in advance.

## CONCURRENT ENROLLMENT W.C.J.C.

High school students who are classified as seniors may enroll at Wharton County Junior College for the summer or fall and spring semesters. The purpose of the program is to give high school seniors the opportunity to explore college courses while attending high school. Students may enroll in any college freshman course allowed by the college.

### **ADMISSION GUIDELINES:**

1. Students must exhibit college readiness.
2. Students must have written approval of the high school principal and counselor.
3. Students may enroll in a maximum of two college courses during the school day.
4. Students will pay regular college fees.
5. Students will register for W.C.J.C. courses so that they will take a minimum of four courses at Boling High School.
6. Disciplinary action will be taken against students that fail to report to the Counselor a dropped course at the junior college.

## DUAL CREDIT GUIDELINES

### **Dual Credit College Opportunities for BHS Students:**

High School juniors and seniors may enroll in courses through Wharton County Junior College or Texas Virtual school Network for the summer or fall and spring semesters. Students who begin taking courses in their junior year can earn thirty or more college credits by the time they graduate from high school if they also take summer classes.

### **BHS Dual Credit Guidelines**

1. Students must exhibit college readiness, as outlined by the college institution, and have passed or have been exempted from the TSI Test.
2. Student and Parent/Guardian must have a conference with the high school principal/counselor to gain written approval to participate.
3. Students may enroll in a maximum of two 3 or 4 hour college course off campus during the regular school day, in the Fall and Spring semesters. They may also enroll in the summer.
4. Students will pay regular college fees when applicable.
5. Students will register for dual credit courses as the high school schedule allows, so that the student will take a minimum of 4 courses at Boling High School.
6. Dual credit courses taken to fulfill high school credit will be awarded credit by semester and will be recorded on the high school transcript. Alpha grades will be converted to numerical grades using the grade scale on page 39. Students can earn distinguished GPA points for dual credit courses taken in place of AP courses offered at BHS (ex. English

1301/1302 is comparable to English 4 AP). All other dual credit courses will be awarded advanced GPA points (ex. Speech 1315). See policy EIC local for class ranking provisions.

7. Due to grade non availability, dual credit courses taken during the spring semester of a student's senior year will not be calculated into the student's GPA for class rank purposes.
8. Failure of a Dual Credit course would result in loss of college credit and high school credit. If scholarship money is used for the course the student will lose the scholarship. If a student fails a dual credit course he/she must receive principal approval before enrolling in another course.
9. Students must report to the Principal/Counselor a dropped course. Students will be rescheduled for classes as a full-time student at Boling High School and loss of credit may result due to attendance.
10. In order to receive credit students are required to provide Boling High School with an official transcript from the college or university attended. Failure to provide a transcript will result in loss of credit.

**WCJC Dual Credit Requirements:**

1. Must complete online application and be accepted to WCJC. Submit an official high school transcript.
2. Must pass the TSI test.
3. Parents and Principal must sign off on form approving student to take Dual Credit.
4. Students will be required to pay college fees.

**TxVSN Dual Credit Requirements:**

1. Before a student's admission application and course enrollment request must be sent to the university, the district/school must approve the dual credit request.
2. A student may be admitted by meeting any one of the following criteria:
  - Pass the TSI Test.
  - SAT: (Prior to March 2016) Composite of 1070 with minimums of 500 on the critical reading and math section. (After March 2016) 480 Evidence-Based Reading and Writing
  - ACT: Composite of 23 with minimums of 19 on the English and math sections.

Students enrolled in TXVSN may be scheduled in a dual credit class, in the computer lab, during one of their class periods. Computers will be available for students taking summer dual credit Monday through Thursday from 8:00 – 4:00.

**Dual Credit Courses Allowed:**

<u>High School Courses</u>	<u>WCJC College Dual Credit Courses</u>	<u>TxVSN Dual Credit</u>
English 4	*English 1301/1302	*English 1301/1302
Government	*Government 2301	
Economics	*Economics 2301	
Com. Application/Public Speaking	**Speech 1315	
Others (See Administration for approval)		

Elective Courses may be taken, but must be approved by the Principal/Counselor. All elective courses will count for college credit hours and high school elective credits.

NOTE: Each college semester course passed with a minimum GPA of 3.0 will satisfy one Advanced Measure for the Distinguished High School Program.

- \*Both semesters would fulfill high school credit and gain 6 hrs. of college credit.
- \*\* Speech 1315 (the required course for most majors at state institutions).
- Other courses may be accepted if approved by the principal and meets all state guidelines.

## DESCRIPTIONS OF SPECIAL COURSES AND FEES

### **CAREER PREPARATION:**

Cooperative part-time training designed to provide technical instruction, on-the-job training, and work experience for high school students. Rules pertaining to the program are available from the Program Director.

### **STEP:**

The goal of the Student Training and Experience Program is to provide actual on-the-job training and experience in various professional areas to pupils in grade 12. A secondary goal of involvement in a worthwhile activity and assumption of real responsibility for its operation is also recognized. To be eligible a student must enter the twelfth grade with at least 18 credits, be able to schedule all remaining required courses, have a least an 80 average, have good attendance and conduct records, have parental permission to participate and must have approval of the supervisor and Counselor. STEP students will be assigned to the office, counselor, and librarian.

### **PLCC:**

Pre-employment Laboratory Experience in Child Care is designed to provide career instruction and laboratory training for high school vocational homemaking students preparing to enter employment in child care careers.

## **SPECIAL FEES**

### **BAND INSTRUMENT RENTAL:**

Due to the rising cost of band instrument repairs, it is in the best interest of the Boling ISD to establish a school rental program to offset such expenses. The following policy has been adopted:

The student will pay a sum of \$30.00 per semester, or \$60.00 per year, in advance, for the use of band instruments.

Exception of the Policy: the only students that will be exempt from the rental policy are those that have purchased personal band instruments and have been advised by the band director(s) to change instruments to a school-owned instrument to balance the instrumentation of the performing band.

Repairs: Minor repairs of school-owned band instruments, caused by normal deterioration or accidents will be paid for from the rental program account; but, it is to be understood that minor as well as major damages caused by carelessness of the student will be assumed by the parent of such student.

### **P. E.:**

Every student enrolled in Physical Education will be required to dress out daily. Lockers and will be provided for all students to lock up valuable items. Students in grades 9-12 participating in a P.E. class will be required to furnish a P.E. uniform.



**Boling High School  
Tardy Policy  
2017-2018**

<u>Offense</u>	<u>Consequence</u>	<u>Procedure</u>	<u>Person Responsible</u>
1st	Warning	Document and File	Teacher
2nd	Teacher Conference	Call Parent, Document and File	Teacher
3rd	1 Day ASD	Assign student 1 day of ASD Send completed/signed discipline form to the assistant principal Attach 1st & 2nd offense documentation to discipline form Call Parent (Document) Send warning letter home to parent (Document)	Teacher Teacher Teacher Assistant Principal Assistant Principal
4th	3 Days ASD	Send completed discipline form to the assistant principal Assign student 3 days ASD Send letter home requesting a conference with parent	Teacher Assistant Principal Assistant Principal
5th	1 Week ASD	Send completed discipline form to the assistant principal Assign student 1 week ASD Call Parent (Document) Send consequence letter home to parent	Teacher Assistant Principal Assistant Principal Assistant Principal
6th	3 Days ISS	Send completed discipline form to the assistant principal Assign student 3 days ISS Call Parent (Document) Send AEP Warning Letter to parent Place student on CONTRACT	Teacher Assistant Principal Assistant Principal Assistant Principal Assistant Principal
7th	2 Weeks AEP	Send completed discipline form to the assistant principal Student assigned AEP for 2 weeks (1 week = Excellent Behavior) Call Parent/Send Documentation	Teacher Assistant Principal Assistant Principal
8th	3 Weeks AEP	Send completed discipline form to the assistant principal Student assigned AEP for 3 weeks Call Parent/Send Documentation	Teacher Assistant Principal Assistant Principal
9th	3 Day Suspension	Send completed discipline form to the assistant principal Student is suspended from school for 3 days Parent Conference is mandated in order for student to return Notify parent that student will lose credit if 10th tardy is obtained	Teacher Principal Principal Principal
10th	Loss of Credit	Attendance Committee will mail a certified letter to the parent(s) informing them that credit has been lost in each class ten tardies have been obtained. A hearing to present extenuating circumstances can be requested by the parent.	Attendance Comm.

### PROGRESS REPORT DATES

Progress reports are to go out at or near the end of the first three weeks of each six weeks grading period.

The dates progress reports are to be sent for 2017-2018 are:

- |                       |                      |
|-----------------------|----------------------|
| 1. September 18, 2017 | 4. February 12, 2018 |
| 2. October 30, 2017   | 5. April 2, 2018     |
| 3. December 18, 2017  | 6. May 14, 2018      |

### SIX WEEKS ELIGIBILITY CHECK

Six weeks grades must be checked for student's participation in extracurricular activities. Students who failed a course lose their eligibility seven days after the end of the six weeks. If a student regains eligibility by passing all courses at the end of the six weeks, the eligibility is restored seven days after the end of the six weeks. If a grading period or three week evaluation period ends on the last day prior to a school holiday of one calendar week or more, the seven calendar day grace period to lose eligibility and the seven calendar day waiting period to regain eligibility begin the first day classes resume.

### THREE WEEK ELIGIBILITY CHECK FORM

Three week grades must be checked for students who failed at the end of the six weeks in order to restore eligibility. If an ineligible student passes all courses at the end of the 3 weeks, the student becomes eligible 7 calendar days after the end of the 3 week grade evaluation period, at the time the regular school day ends.

Coaches, sponsors, and band directors, please make a list of all the students in your organization whose grades need to be checked at the end of the three weeks. Give this list to the designated secretary who will compile a master list. This master list will be placed in the teachers' lounge for grade input and signature by the teachers.

### 2017-2018 DATES

End of 3 weeks	Eligibility restored at the end of the day if passing everything
1. October 27, 2017	November 3, 2017
2. December 15, 2017	January 8, 2018 *UIL Seven Day Rule (Thanksgiving & Christmas)
3. February 09, 2018	February 16, 2018
4. March 30, 2018	April 6, 2018
5. May 11, 2018	May 18, 2018

### Student:

Course	Grade	Teacher Signature
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____

## ***Boling High School Parent Involvement Policy***

### ***Philosophy***

*The staff of Boling High School has formed a partnership with the parents/guardians of their students to facilitate student learning for improved student achievement and the attainment of the State's high academic standards. While the staff of Boling High is completely committed to providing each and every student an equitable and quality education, the staff recognizes the value of parental participation in every student's education. Parents/guardians are students' invaluable first teachers and their continued support of their students' education is essential to student success.*

### ***Development of the Title I, Part A Parental Involvement Policy and School-Parent Compacts***

*Through the activities of the Campus Improvement Team (CIT), a committee composed of administrators, teachers, support personnel, Title I, Part A parents and community members will be involved in the joint development and annual review of the Boling High School Title I, Part A Parental Involvement Policy and the School-Parent Compact. Parent comments from parent-teacher conferences and other meetings to solicit parent input will be used to refine the Policy. The Draft Policy will be presented to parents of Title I, Part A students for their approval, and once adopted--distributed to all Title I, Part A parents, and placed on file in the TASB Policy Manual and the campus Principal's office for audit purposes. The Draft School-Parent Compact will also be reviewed by Title I, Part A parents, with the final Compact distributed to parents and students.*

### ***Parental Involvement in the Campus Improvement Process***

*Through the activities of the CIT, parents will be involved in the development, review and evaluation of the Campus Improvement Plan.*

### ***LEA Coordination, Technical Assistance, and Support of Effective Parental Involvement Efforts***

*The Boling High School Principal and the Boling ISD Assistant Superintendent will provide the coordination, technical assistance and support necessary to help plan and implement effective parental involvement efforts through professional development, parent training and campuswide and districtwide parental involvement activities. These activities will facilitate in the building of the capacity of parents and the staff of Boling High for greater parental involvement.*

*Teachers and parents will receive training to build their capacity for greater, more effective parental involvement. Annual input will be solicited from Title I, Part A Schoolwide parents to give teachers successful strategies the teachers may use for communicating with parents effectively.*

### ***Campuswide Parental Involvement***

*Prior to the consideration that students may be served through special populations programs and/or services, to facilitate the development of a strong parental involvement program and educational system on the Boling High campus, all parents will be recruited to participate in the campuses' parental involvement program. Special attention will be given to parents with students in special populations programs (Title I, Part A, State Compensatory and Accelerated Instruction, Special Education, Dyslexia, etc.) to ensure that guidelines governing these parental involvement programs are addressed. While maintaining the integrity of the requirements of these programs, a concerted effort will be made to integrate all parental involvement activities on the Boling High campus, and when appropriate in the Boling ISD.*

### ***Parental Involvement Program Evaluation***

*The evaluation of the Title I, Part A Parental Involvement Program will be conducted through the annual Title I, Part A meeting and parental feedback during parent-teacher conferences. The CIT of the Boling High campus will use the information from these sources to design strategies for the revision of the Parent Involvement Program, the Title I, Part A Parental Involvement Policy and for school improvement.*

**BOLING HIGH SCHOOL COMPACT**  
**School/Parent/Student Partnership Pledge**

The staff of Boling High School has formed a partnership with its students and their parents/guardians to facilitate student learning for improved student achievement and the attainment of the State's high academic standards.

**The staff of Boling High School pledge to:**

Provide a safe and supportive environment for children to learn  
 Provide high quality curriculum tied to the State's student performance standards  
 Provide qualified faculty and staff to ensure high-quality instruction and support  
 Strive to identify and address students' unique needs  
 Communicate regularly with parents on their student's progress and needs  
 Involve parents in decisions relating to the education of their children

**Parents/Guardians pledge to:**

Provide a safe and supportive environment for children to grow and develop  
 Send students to school on time and prepared to learn  
 Encourage student learning by monitoring student's homework  
 Visit school often and participate in school activities—including open house, parent-teacher conferences, parent education programs, and other related activities  
 Work closely with the classroom teacher(s) to ensure the success of their student  
 Adhere to school rules and provide direction to their student in same  
 Take a stand against alcohol and drug abuse

**Students pledge to:**

Be active participants in their own learning  
 Be responsible learners  
 Complete all class work and homework  
 Follow school rules  
 Attend school regularly  
 Promote school safety

**Parent Notification of Teacher Qualifications  
Compliance with P.L. 107-110, Section 1111(h) (6) (A)**

As a parent of a student attending a school in Boling ISD, you have the right to know the professional qualifications of the classroom teachers who instruct your child and Federal law require the school district to provide you this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualification and licensing criteria for the grades and subjects he or she teaches.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether paraprofessionals provide service to your child and, if so their qualifications.

If you would like to receive any of this information, please contact the principal at your child's campus:  
Newgulf Elementary School: Mr. Gerald Floyd, 979-657-2837  
Iago Junior High School: Mr. Brett Pohler, 979-657-2826  
Boling High School: Mr. Keith Jedlicka, 979-657-2816

**Asbestos Management Plan Statement:  
Policy CKA**

Boling ISD is committed to providing a safe environment for employees. An accredited management planner has developed an asbestos management plan for each piece of the district property. The Management Plan for a particular school facility is available for inspection by any interested party during normal school hours Monday through Friday. You have the right under Federal Law to review the Management Plan. Those wanting to review Management Plans should make the request at the school office. Additionally, these plans are also available for review during normal business hours at: Boling Independent School District, 301 Texas Avenue, Boling, Texas, 77420. Should you have any further questions, you may contact the campus principal or Bryan Blonar at (979) 657-2131.

**Open House:**

Boling High School will host an open house on Monday, September 18, 2017 from 6:00-7:30 p.m. We encourage you take advantage of this opportunity to meet with teachers, staff, administrators and to also tour our campus. Administration will be available to discuss federal programs offered at Boling ISD. If you have any questions, please come by the office. Please sign-in at the check-in desks.

**Food Allergies:** The district has developed and annually reviews a food allergy management plan, which addresses employee training, dealing with common food allergens, and specific strategies for dealing with students diagnosed with severe food allergies. When the district receives information that a student has a food allergy that puts the student at risk for anaphylaxis, individual care plans will be developed to assist the student in safely accessing the school environment. The district's food allergy management plan can be accessed at each campus or at [www.bolingisd.net](http://www.bolingisd.net). Also see policy FFAF.

## BOLING ISD SPECIAL PROGRAMS

Boling ISD has a number of special programs to assist students who have special needs.

**Accelerated Instruction – Title I Part A Schoolwide:** This federal program is used at Newgulf Elementary School, Iago Junior High School and Boling High School. Its purpose is to help disadvantaged or children in at-risk situations meet high standards.

**Title II Part A – Teacher and Principal Training and Recruiting:** This federal program provides in-service to the teachers and principals. The in-service is to provide the teacher and principals with skills and activities so all students can be taught and achieve success.

**Title II Part D Technology Shared Services Arrangement (SSA):** This federal program assists with establishing a highly trained workforce to provide for classroom integration of technology and assists Boling ISD with technology planning requirements per state and federal guidelines (ePlan). Boling ISD is in a cooperative with Region III Education Service Center (ESC) for this program.

**Title III Part A – Limited English Proficient (LEP) for English as Secondary Language Students (ESL):** ESL is a state required program. The state policy is that every student in the state who has a home language other than English and who is identified as limited English proficient shall be provided a full opportunity to participate in an English as a Second Language Program. The Title III Part A federal program provides in-service to the regular teachers by providing them with strategies to help ESL students become successful. Boling ISD is in a cooperative with Region III ESC for the Title III Part A program.

**Title IV Part A – Safe and Drug-Free Schools and Communities:** This federal program, Safe and Drug-Free School and communities, is to provide funds for school districts to develop and carry out a comprehensive drug and violence prevention program which must be designed for all students and employees through the coordinated efforts of school, families and the community. Boling ISD is in a cooperative with Region III ESC for this program.

**Title V Part A – Innovative Programs:** This federal program, Innovative Education Program Strategies, is to provide support for library services, instructional and media materials and meet to the special needs of at-risk and high cost students. Boling ISD spends most of this money on library and computer materials.

**Career and Technology Education (CATE):** CATE was formally known as vocational education. This is a voluntary program at Boling ISD that is supported with state reimbursement and local fund sources. Boling ISD is in a cooperative with Region III ESC for some federal money which comes from the Carl D. Perkins Vocational and Applied Technology Education Act.

**State Compensatory Education (SCE):** State Compensatory Education is a state program designed to enhance and improve the regular program for students in at-risk situations. The purpose is to increase the academic achievement and reduce the dropout rate of identified students in at-risk situations.

**Gifted/Talented (G/T):** Texas offers advanced level services for students identified as gifted/talented. These services are mandated for students in grade Kindergarten – 12.

**Migrant Education Program:** This is a federal program with the basic understanding that the local education agency is responsible for using migrant education program funds as a last-resort supplement of other federal, state and local funds in order to improve educational opportunities for migrant students and, thus, enable them to meet the state's challenging content and performance standards which all children are expected to meet. Boling ISD works with the Region III ESC in identifying migrant students.

**Special Education:** Students who qualify with learning disabilities are funded by this federal program.

**Dyslexia:** Dyslexia is a state program for students with a constitutional origin manifested by a difficulty in learning to read, write or spell despite conventional instruction, adequate intelligence and socio-cultural opportunity.

**FOR MORE INFORMATION CONCERNING POLICIES AND OR ADMINISTRATIVE PROCEDURES FOR OPERATIONS, ELIGIBILITY AND/OR PURPOSE OF ANY OF THE SPECIAL PROGRAMS, PLEASE CONTACT THE CAMPUS PRINCIPALS, COUNSELORS OR ADMINISTRATION AT THE CENTRAL OFFICE.**



**Options and Requirements  
For Providing Assistance to Students Who Have Learning Difficulties or Who Need  
or May Need Special Education**

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the *Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities*.

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person:                                      Melanie Schubach                  

Phone Number:                                      (979) 657-2816

**Opciones y requisitos para proporcionar ayuda a los estudiantes que tienen dificultades en el aprendizaje o que necesitan o pueden necesitar educación especial**

Si un niño está experimentando dificultades en el aprendizaje, el padre puede comunicarse con la persona mencionada más abajo para enterarse sobre el sistema de estudios de diagnóstico y de recomendación de la educación general del distrito para los servicios de apoyo. Este sistema conecta a los estudiantes con una variedad de opciones de apoyo, incluyendo la recomendación para una evaluación para educación especial. Los estudiantes que tienen dificultades en el aula normal deberán ser considerados para tutoría, servicios compensatorios y otros servicios de apoyo disponibles para todos los estudiantes.

En cualquier momento, un padre tiene derecho a solicitar una evaluación para los servicios de educación especial. Dentro de un período de tiempo razonable, el distrito debe decidir si la evaluación es necesaria. Si la evaluación es necesaria, el padre será notificado y se le pedirá que dé consentimiento para la evaluación. El distrito debe completar la evaluación y el informe dentro de los 60 días de calendario desde la fecha en que el distrito reciba el consentimiento por escrito. El distrito debe darle una copia del informe al padre.

Si el distrito determina que la evaluación no es necesaria, el distrito proporcionará al padre una notificación por escrito que explica el motivo por el cual el niño no será evaluado. Esta notificación por escrito incluirá información que le explica al padre los derechos que tiene si no está de acuerdo con el distrito. Además, la notificación debe informarle al padre la manera de obtener una copia de la *Notificación de las Salvaguardas del Procedimiento – Derecho de los Padres de Estudiantes con Discapacidades*.

La persona designada con quien puede comunicarse en relación a las opciones que tiene un niño que experimenta dificultades en el aprendizaje o para una recomendación para la evaluación para educación especial es:

Nombre de la persona: Melanie Schubach

Número de teléfono: (979) 657-2816

<b>Regular Bell Schedule 2017-2018</b>		
First Period	8:00 - 8:45	45 minutes
Second Period	8:50 - 9:35	45 minutes
Third Period	9:40 - 10:25	45 minutes
Fourth Period	10:30 - 11:15	45 minutes
Fifth Period	11:20 - 12:20	60 minutes
<b>First Lunch (11:15 - 11:50)</b>		35 minutes
Sixth Period	11:55 - 12:55	60 minutes
<b>Second Lunch (12:20 - 12:55)</b>		35 minutes
Seventh Period	1:00 - 1:45	45 minutes
Eighth Period	1:50 - 2:35	45 minutes
Ninth Period	2:40 - 3:25	45 minutes

<b>Tutorial Bell Schedule 2017-2018</b>		
First Period	8:00 - 8:40	40 minutes
Second Period	8:45 - 9:25	40 minutes
UIL/Tutorial Period	9:30 - 10:00	30 minutes
Third Period	10:05 - 10:45	40 minutes
Fourth Period	10:50 - 11:30	40 minutes
Fifth Period	11:35 - 12:25	50 minutes
<b>First Lunch (11:35 - 12:05)</b>		30 minutes
Sixth Period	12:10 - 1:00	50 minutes
<b>Second Lunch (12:30 - 1:00)</b>		30 minutes
Seventh Period	1:05 - 1:45	40 minutes
Eighth Period	1:50 - 2:35	45 minutes
Ninth Period	2:40 - 3:25	45 minutes

# Boling Independent School District

## School Nutrition Charging Policy

### I. Purpose/Policy:

The purpose of this policy is to establish consistent meal account procedures throughout the Boling ISD school meal programs administered by the Texas Department of Agriculture (TDA). Unpaid charges place a financial strain on the school nutrition department and the entire Boling ISD, as these expenses are unallowable to the nonprofit school nutrition account. The goals of this policy are:

- To treat all students with dignity and respect in the serving line regarding meal accounts
- To support positive situations with Boling ISD staff, Boling ISD business policies, students and parents/guardians to the maximum extent possible.
- To establish policies that are age appropriate
- To encourage parents/guardians to assume the responsibility of meal payments and to promote self-responsibility of the student
- To establish a consistent Boling ISD policy regarding charges and collection of charges.

### II. Scope of Responsibility:

***The Boling ISD School Nutrition Department:*** Responsible for maintaining charge records and notifying Boling ISD campuses of outstanding balances.

***Boling ISD Campuses:*** Responsible for notifying the student's parent/guardian with written documentation.

***The parent/guardian:*** Immediate payment.

### III. Administration:

1. Students with negative balances will be allowed to charge for the reimbursable meal only.
2. Students with negative balances will not be allowed to charge a la carte foods, snacks and beverages.
3. Students with negative balances will be contacted by Boling ISD or the school nutrition department. This contact will be conducted as a written letter, electronic email or phone call to the household.
4. If a financial hardship is suspected, families will be encouraged to apply for free or reduced price meal benefits at any time during the school year.

